

UNIVERSITY  
CATHOLIC  
CENTER



*University Catholic Center serving Emory and Agnes Scott*

**YEAR END PARISH CERTIFICATION LETTER**  
Annual Report of Fiscal Year 2017-2018

Date: Nov 19 2018

Archbishop Gregory,

As pastor of *University Catholic Center Emory Agnes Scott*, it is my responsibility each year to render an account to the faithful concerning the goods offered by the faithful to the Church and to submit this report to you. I am assisted by my administrative staff and the Archdiocese of Atlanta Shared Accounting Services.

In submitting this report, each of the undersigned affirms:

- To the best of our knowledge, the financial reports accurately reflect the financial condition of the parish.
- Both the federal and state payroll taxes were paid and the submitted 941 forms were reviewed.
- The accounts payable vendors were reviewed to ensure proper classification for all vendors required, by the IRS, to receive a Form 1099. The completed 1096 and 1099 Forms were reviewed and compared to the list of vendors required to receive a 1099. All form were submitted to the IRS.
- All real property was reviewed to determine its tax status – exempt versus non-exempt. All non-exempt real property taxes were paid.
- None of us know of any credible reports which have not been reported to the Archbishop or his staff, of financial fraud, abuse or misappropriation.
- No one of the individuals named and signing below, nor any member of their families, has engaged in any activity with the parish from which we could personally benefit and be considered a conflict of interest without fully disclosing the conflict to the pastor and Finance Council.

Sincerely Yours in Christ,

Father John Boll, O.P.

11-19-2018  
Date

**Signature on file**

Parish Business Manager  
or Bookkeeper

11-19-2018  
Date